

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

May 1, 2006

CALL TO PODIUM:

Fred Felton, Assistant City Manager

RESPONSIBLE STAFF:

Fred Felton, Assistant City Manager

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
	Consent Item
	Ordinance
X	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:

Resolution of the Mayor and City Council Awarding a Matching Grant to The Oaks of Washingtonian Woods Condominium Association (\$5,000)

SUPPORTING BACKGROUND:

As you are aware, the Mayor and City Council has approved a Neighborhood Matching Grant Program to provide an incentive for HOA's, COA's, and other community groups to improve the appearance or safety of their neighborhoods as well as use for community events, and professional consultants.

At this point, staff is recommending that a grant be awarded to The Oaks of Washingtonian Woods Condominium Association. This grant will be used to install additional street lighting on Amber Tree Court provide a safer environment for residents and discourage loitering. I have enclosed a copy of the original grant application for your review.

If the Council approves this grant, the community will receive a letter awarding the grant and authorizing them to proceed with the project. No City funds will be released until receipts are submitted and the work has been inspected.

DESIRED OUTCOME:

Vote on Resolution.

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING TO EXPENDITURES FROM THE CITY BUDGET (CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: Frederick J. Felton Date of City Council Meeting: May 1, 2006

AUTHORIZING

Purchase _____ Award Contract _____ Transfer Funds X _____ Negotiate/
Execute a Contract _____

BID INFORMATION:

Advertisement Date N/A
Newspaper(s) N/A
Bids Opened/Tabulated (date) N/A

DESCRIPTION OF ITEM(S):

CONTRACTED/PURCHASE FROM:

The Oaks of Washingtonian Woods (\$5,000)
Condominium Association
c/o Simmons Management Group, Inc.
8911 60th Avenue, 2nd Floor
College Park, Maryland 20740

CONTRACT/PURCHASE AMOUNT: **\$5,000.00**

Check One: In the Amount of _____ Not to Exceed X _____

FUNDS TO BE EXPENDED FROM: Operating Budget _____ Capital Improvements Budget X _____

Account Number: CIP 99-6 (#087)

(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS

Available ✓ Not available _____

For Felton
Finance Dept.

4/26/06
Date

3149-597000-(99-6)

Resolution No. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL AWARDING
MATCHING GRANT TO THE OAKS OF WASHINGTONIAN WOODS
CONDOMINIUM ASSOCIATION

WHEREAS, the Mayor and City Council has approved a Neighborhood Matching Grant Program to provide an incentive for neighborhood organizations to improve their communities; and

WHEREAS, funds for this program are available from the CIP Account 99-6 (087); and

WHEREAS, the Mayor and City Council have determined that the project outlined is worthwhile and in the public interest:

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council that the City Manager is authorized to award the following grant upon determining that the project is completed as proposed, in the total amount of Five Thousand Dollars (\$5,000); said funds to be expended from the Capital Improvements Budget as follows:

<u>Community</u>	<u>Projects</u>	<u>Amount of Grant</u>
The Oaks of Washingtonian Woods Condominium Association	Lighting	\$5,000.00

AND BE IT FURTHER RESOLVED that the City Manager be and hereby is authorized to waive fees for any City permit required for the project outlined above.

ADOPTED by the City Council of Gaithersburg this 1st day of May, 2006.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in a public meeting assembled on the 1st
day of May, 2006.

David B. Humpton, City Manager



NEIGHBORHOOD MATCHING GRANT APPLICATION

****Please note:** Grants will be considered for new projects such as lighting, installation of landscaping, tot lots, entrance features, other physical improvements, or neighborhood events.

I. Applicant Information:

Applicant's Name Yole Wiesberg
Applicant's Address 804 Amber Tree Ct. #203
Gaithersburg, Md. 20878
Applicant's Telephone Number 301-620-0720
Name of Neighborhood The Oaks of Wash. Woods Number of Homes 48
Date application submitted: 4/26/06

Does the Neighborhood have an HOA, COA or Citizens Association?
☒ Yes ☐ No

II. Project Information

Please describe the proposed improvement (attach sketches or plans as appropriate):

See Proposal From Power Systems Electric

Please describe the need for the project and the benefit to the community:

Additional lighting is needed for the improvement of safety and security in the parking lot.
No major improvement has been made to the community since it was built in 1989.



Has this proposed project been discussed at a meeting that was open to all residents?

☒ Yes

☐ No

When would you like to start the project?

Immediately - By 5/1/06

III. Financial Information

What is the estimated cost of the project?

\$15,500

***The total amount of the City Grant can not exceed \$5000 or 50% of the cost of the project (whichever is less).

How will the remaining costs be financed?

Paid out of Existing Funds

Yale J. Wisberg - Treasurer

Applicant's Printed Name

Applicant's Signature

Date

FOR OFFICE USE ONLY:

Date received: _____

Date reviewed by staff: _____

Staff comments: _____

April 23, 2006

APR 25 2006

Frederick J. Felton
Assistant City Manager
City of Gaithersburg
31 South Summit Avenue
Gaithersburg, MD 20877-2098

Re: Application for Neighborhood Matching Grant

Dear Mr. Felton:

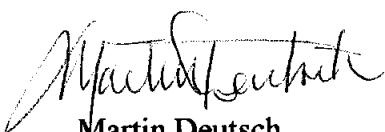
Please consider the attached proposal for approval of a Neighborhood Matching Grant to the Oaks of Washingtonian Woods Condominium Association. The proposal is for installation of additional street lighting on Amber Tree Court.

Residents have complained of several areas where there are pools of darkness at night. This is particularly noticeable on a moonless night, or during a storm. These areas have also been attractive to loiterers in the past, which we would like to discourage.

We attempted to correct the problem with the installation of light packs on the existing light poles, but that was a band-aid approach at best. Additional lighting will provide a safer environment for our residents. The cost of this project is approximately \$15,000.

Thank you for consideration of our request.

Sincerely,

A handwritten signature in cursive script, appearing to read "Martin Deutsch".

Martin Deutsch
President, The Oaks of Washingtonian Woods

RECEIVED
DEC 15 2005
SMG



PSE
MD, VA, DC **Power Systems Electric**
psec.net

603-1 Dover Road • Rockville, Maryland 20850 • MD: 301-279-6777 • VA: 703-778-2626 • Fax: 301-279-5469

To: Oaks @ Washingtonian Woods
C/O Simmons Management Group, INC.
8911 60th Avenue, 2nd Floor
College Park, MD 20740

QUOTATION

Date: Revised December 09, 2005
Revised August 29, 2005
June 23, 2005

Job Address: Oaks @ Washingtonian Woods
800, 802 Amber Tree Court &
Parking Lot Island
Gaithersburg, MD

Attention: Danny Hanratty

Power Systems Electric shall provide all necessary labor and material to perform electrical work as outlined below:

- 1) Install a **TOTAL** of (10) 175-watt metal halide Hanover fixtures with seven (10) 14' Adjust- post direct burial poles as specified by map provided by customer.
- 2) Install approximately 825' of underground 12-2 UF cable sleeved in ¾" I.M.C. conduit to provide power to (10) new pole lights.
- 3) Perform one (1) 55' missile shot from area in front of 802 to the island in the parking lot, as noted on the map supplied by customer.

Price: \$15,500.00

CLARIFICATIONS REGARDING UNDERGROUND OR EXCAVATION WORK:

1. Our price includes electrical permits and inspections.
2. Our price does not include any utility company charges of any kind.
3. Our price is based on having access to the properties as needed to maintain job progress.
4. Our price is based on concrete being installed around the direct burial poles.
5. Our scope of work includes point-to-point wiring between each pole location and the related circuit from existing and/or new electrical panels.
6. Price includes necessary trenching, wiring, conduit, backfill, compression, and tamping and grass seed with straw cover. Final restoration, if any, of grass or landscaped areas or driveway has not been included in this proposal.
7. If proposed method of underground cable installation includes protective conduit, a 5 year limited warranty against failure or ground faults due to workmanship, defects, or faulty installation is provided. Warranty does not cover settling of soil or other causes beyond our control. The proposed method of installation protects the below grade cable from nicks or sheath penetrations common in direct burial cable and vibratory plow installations.
8. Our price is based on performing this installation without an established ground frost line of ground freeze.
9. Our price excludes rock excavation and removal; if any is required, it will be done on time and material at the rate of \$ 78.00 per mechanic hour and \$56.00 per helper hour.

Thank you for the opportunity to be of service!

Terms: Progressive billing at the discretion of PSEC, net due within 25 days of invoice date.

Price is valid for fifteen days

I/we accept the above quotation including terms and conditions on back of quotation. A late payment charge of 2% per month (24% per annum) will be charged on all invoices over 30 days.

Customer Name _____

Date _____

Customer Signature _____

Title _____

Thomas Kelly /sw Branch Manager
Rep. Underground Cable Repair Corp

24 Hour Emergency Service • Fire Alarm Monitoring • Site Lighting

